

Process for Changing Your Boat:

If you are planning to change your boat, prior approval from the AYC Board is required before it can be introduced into the Alexandra Yacht Club. The requirement is set forth in Rule 2. Sub: 2.3

2.3 A Member wishing to introduce a new or different boat into the Club shall first obtain written permission of the Board. The Board shall obtain the advice of the Yardmaster and the Mooring Master before making its decision.

To request Board approval, please send the Board, via the Secretary, a letter requesting approval for the new boat. (A draft sample letter is attached)

Please include any pertinent information about the new boat, including: the beam, length, weight and type of boat. Please provide the same information about your current, or last boat.

It is helpful to note when you anticipate the new boat arriving at the AYC.

Once the request is received, the Board will then review the request at its next meeting.

It is strongly recommended that prior to making a request to the Board, members have an informal discussion, about their potential new boat, with the Rear Commodore, Docks, prior to making the request. The Rear Commodore is responsible for providing the Board with mooring details and other relevant input to assist the Board in making its decision. A discussion with the Rear Commodore helps make the process move along faster and much smoother.

Updated April 2015

Draft Letter Example

October 18, 2004

Alexandra Yacht Club
Board of Directors
2 Stadium Road
Toronto, ON.
M5V 2R9
Att: Secretary of the Board

Dear Board,

As required by rule 2. Sub: 2.3

2.3 A Member wishing to introduce a boat into the Club shall first obtain the permission of the Board. The Board shall obtain the advice of the Yardmaster and the Mooring Master before making its decision.

I am writing to request permission to introduce a new boat into the AYC.

The specifics of my new boat are:

Make:

Length:

Beam:

Name:

My current (previous) boat was:

Make:

Length:

Beam:

I thank you for your consideration.

Sincerely,

(Name)