



# Alexandra Yacht Club Board of Directors

## BOD Meeting Minutes “July session” held on June 24, 2020

### Present:

Ken Daisley, Commodore  
Dan Peel, Vice Commodore  
Greg Shears, Rear-Commodore  
Phil Dunk, House Director  
Gareth Clemo, Fleet Captain  
Jay Wallace, Secretary  
Alison Honey Woods, Social Director

Zoom with: Lee Silver, Communications Director  
and Bjarne Pedersen, Membership Director

Away: Keith Whalen, Treasurer

1. **Call to Order** Commodore called the meeting to order at 1:10 pm.
2. **Approval of Agenda** Moved by Ken Daisley, 2nd by Gareth Clemo that the agenda be approved as presented. Carried.
- 3 **Approval of Previous Meeting Minutes** Moved by Ken Daisley, 2nd by Phill Dunk, that the minutes of the July, 2020 meeting be approved and posted prior to our Sept session. Carried by all.

### 4. Business Arising

4.1 Liability Insurance update/gaps? Gareth to source a copy of the current policy and then Jay will consult with the Co-operators Insurance Co. to address any liability gaps. The policy comes due in mid July, the concerns are proper theft coverage for fork lift and member liability coverage for member boats used for club water work. [Keith/Gareth/Jay]

4.2 Evaluation update of a potential new membership category option for boards/kayaks. The entry fee would be set at \$1500. Deferred to the Sept AGM and then the members can be polled for their opinions. A letter will be drafted to outline the parameters of the discussion. [Alison, Lee]

4.3 Master membership list update on our website to also include boat specs [Ken] Lee will send an email to members requesting contact info update and boat name and specs etc. Also the master member list on our website is accessible to revise/update. To access, Directors log in and select member list on left side of screen. Jay to manage and review the changes. Also the work hours list and updates go to Bjarne.



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4.4 Water survey mooring field quote is \$2500 a meeting with the survey company is pushed to Tues June 30 at 10:30 am zoom call [Ken/Greg/Jay] An onsite meeting with Rouse surveyors was held July 1 and the site plans were provided to the surveyors.

4.5 Discussion of the 10yr plan as per the financial special committee and consider timeline limits for future special committees. Ken to prepare a document notice for the AGM, that outlines special committee expectations and timelines. This is a motion moved by Ken and approved by Greg and Dan, that the club looks to revise the committee terms of service. This motion becomes an AGM item. Also noted that the audit committee shares their report with the BOD before AGM meeting.

Also with respect to the Director's terms of service, consider a limited 2-3 year term. The intent of a 3 year limit would assure an open democratic process. This item also for the AGM to be discussed and the members can be polled for their point of view. A letter will be drafted and given to members to outline the parameters of the discussion. The proposal is by an order to increase more active participation across the collective membership to hold a board position with a 3 year limit. [Ken,Jay]

### 5. New Business

5.1 Institute BOD appointments for 3 years and create overlapping terms [all] This topic is contained in the above Item 4.5 In summary any special committees terms will have a proposed limit of service of 1-2 yrs. Also a proposal of a 3 year limit for Directors, to promote an open democratic process and foster increased participation on the board.

5.2 Review of life membership status as an entity and Diane Wait update? Keith to up date deferred till September meeting

5.3 Node 9 security system info requested. [Gareth] Lee will send a request to Dave Boulevard for transition on managing the system.

5.4 The lounge area renovation estimate and scope of project [Phil] waiting for quotes, major renovation work would take place through the winter. Outlined in the detailed House Directors comments below.

5.5 The sail past staged on the dock vs a "free" AATI race and hog fest in September? [Alison/all] A new idea was suggested and approved by all, to stage a live stream event of the flag raising with new members to be asked to participate. The date is proposed is **July 25**

5.6 Post launch assessment with a view towards the fall haul out? [Greg/Dan] The general view is that all went well and fall haul out would be



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the same size crew of 35. The haul out schedule will be similar with members showing up at a specific time. Continue to monitor the gov't restrictions for the proposed haul out date is Oct 2 /3.

### 6. Directors Comments:

6.1 Alison: I am thinking of ways we can still have a Sail Past. If we were to stagger arrival times, have members stay on their boat and bring their own food and drink Ken could ride past each boat? We could still provide shots of rum by having a small group of volunteers walk trays to each boat and we could raise the flag and play the national anthem, but there would be no organized "party" - no music, catering, etc. It would be more like a cluster of small parties, people able to see each other and visit at a distance. We would have to make rules about clubhouse washroom use and I think the patio would need to be made off limits for the evening to ensure people don't just congregate there after a few drinks...I would like to tentatively propose July 11th. It is 3 weeks away, so I imagine not everyone will have their boats "seaworthy" but given the circumstances I think we do not have to insist everyone has masts up as we usually would for Sail Past.

6.2 Phil: I am currently waiting for quotes to come in for upgrading the downstairs lobby. I will have them in about two weeks. The scope of the work is to replace the flooring to match the floor in the newly renovate wash rooms. Upgrade lighting. Replace the bulletin boards. Replace trophy and regalia cabinets. Repaint downstairs lobby. I have contacted several members who have stepped forward to finish the final steps in the wash room renovations and also the painting in the upstairs lounge. Work hours need to have a member record for the year. We are gathering a long list of members who have completed hours. I have one member that was a no show. We need to let the membership know what the financial costs are for a "no show" The club web site says there will be a fine but no indication what that will be. Club membership list is seriously out of date needs to be checked and upgraded. I need someone to take over handing out the new keys to the members.

6.3 Bjorne I have 2 new requests for social membership category and a senior membership request that will be placed on the waiting list for review next year. I will be updating and maintaining the new member list accordingly.

6.4 Gareth nothing to report

6.5 Jay nothing to report



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6.6 Dan nothing to report

6.7 Ken will continue to monitor Covid updates

6.8 Greg nothing to report

6.9 Lee nothing to report

### 7. Adjournment

7.1 The meeting adjourned at 3:05 pm following a motion by Ken Daisley, 2nd by Phil Dunk.

### 8. Next meeting

8.1 The next meeting of the Board is scheduled for **Wednesday, Sept 2, 2020 at 1:00 pm.**