



Alexandra Yacht Club Board of Directors

BOD Meeting Minutes May 6, 2020

Present:

Ken Daisley, Commodore
Dan Peel, Vice Commodore
Greg Shears, Rear-Commodore
Keith Whalen, Treasurer
Phil Dunk, House Director
Gareth Clemo, Fleet Captain
Jay Wallace, Secretary
Alison Honey Woods, Social Director
Lee Silver, Communications Director
Bjarne Pedersen, Membership Director

1. Call to order

Commodore called the meeting to order at 1:05 pm.

2. Approval of Agenda

Moved by Ken Daisley, 2nd by Dan Peel that the agenda be approved as presented. Carried.

3. Approval of Minutes of Previous Meeting

Moved by Ken Daisley, that the minutes of the April meeting be approved. 2nd by Gareth Clemo

4. Business Arising

4.1 OOD/House Duties schedule, draft a notice of instruction, [Phil/Dan]

Dan: Waiting for a hard actual drop date, but for now assume June 12 and work timelines towards that date for now. Keep the OOD structure simple, if the OOD can't do a job on the day then they note it on the board and the task gets carried over. **Keith:** if you fail to show on the day of your shift, you get fined accordingly as per by law, assume a June 12 launch and have members sign up and its your responsibility to show, Phil and Dan will draft set of instructions to the members. **Lee:** plug the hole for any cancelations, The OOD sign up sheet will be posted online for 1 week only. **Phil:** Members must not contact the exec to change dates or be excused. Members must make own arrangements to be covered. **Ken:** any open days will be assigned starting from the yard cleanup date onwards and the list will only



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be posted online one week prior to that yard date.

4.2 Liability Insurance update/gaps in coverage [Keith/Gareth] Concerns are the on water launch activity with use of members personal boats in the process and the inclusion in the coverage for the newly purchased lifting device. **Gareth:** We are still waiting for the insurance brokers response.

4.3 Evaluation update of new membership category option to include boards/kayaks . [Alison,Bjarne,Lee] **Note** a member fee range of \$1000-\$1500 and drafting of new rules for this category were recorded in the January meeting. Deferred for the next meeting.

4.4 Master membership list per Colin Smith [Ken/Jay] Ken to follow up w Colin. This detailed list to include boat specs as well. Deferred for the next meeting.

4.5 Water survey quotes for mooring field. **Keith:** sent requests to 3 companies for quotes to ensure the NYC docks are not encroaching the field and to confirm the water access channel boundaries. **Greg:** also had a request out.

4.6 Create members yard access schedule for individual boat work, Post Lock-down? **Dan:** in progress

4.7 Membership update, Applicants on the short list? **Bjarne:** There are 5 potential candidates and all have boats under 30' Do we need a separate zoom meeting with the applicants? **Greg:** wait until after launch to see them in person, lets reach out now to check their current status ie can they wait till then? **Keith:** we should see them sooner than later. **Phil:** if they are committed to another club for fees, we may lose them, to the bylaw statute we need to post them online to the membership, the timeline is now. **Ken;** if they can't wait till June, then we zoom them and if accepted they can come in the day after our launch for review. **Dan:** suggests it is possible that some present members may chose to leave the club once the launch date is set, a fallout of this covid situation.

5. New Business

5.1 Discussion of a *No Launch* impact/issues and overall plan and a



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members bulletin. Will the 2020 fees be deferred? We need to review the financial implications of not launching **Keith**; prepared a slide show for the record. Examining purpose vs goals, facility vs fleet, the impact if 10-12 snr members may not launch or leave, fixed cost vs contract cost, no launch would mean \$12k in savings, revenue steams \$15k in savings, if no launch \$25k savings, there are four options maintain status quo, credit sail past ticket, \$15k in savings go back to members, pass the winter storage fee back to members. The pro and cons impact, reduction of members issue, could lose \$16k and it still costs \$150k to keep the lights on, if we delay or cancel launch some separate issues arise do we pass on savings directly to members? **Phil**: what if alot of members refuse to launch? **Ken**: if the club launches then all boats go in regardless **Dan** the added crane costs to cherry pick around no launch boat would be \$\$\$\$ **Keith**: the messaging should be that on launch day all boats go in the water, so ready them for that day. **Ken**: it is important we clear the yard entirely, as to save the members additional exorbitant crane costs. **Keith**: the question is are we obligated to pass any saving back to members on launch cancellation i.e. crane savings?

A postponement means business as usual **Keith**: we launch as a community and we stay as a community. We need to get some level of understanding as to how we go about launching and how we control contact. This was directed to Dan and Greg. Also, we need to deliver the data to all members and ask for their opinion as to launch or no launch based on our facts garnered from a **member survey**.

5.2 High Water status updates. **Greg**: the June 1 prediction is at +3, so all is looking well below last years level at the same time. We are in better shape.

5.3 Consider special committee timeline limitations? Also review the findings of the committee for the 10 yr. plan and discharge them. **Ken**: suggests a **bylaw change to state 2-3 year limit on committees** and a motion to make change in the bylaw is presented, Gareth presents the motion and Dan 2nd the motion. It will read that all AYC members standing on any adhoc committee will stand for 2-3 years. All agreed the motion carried. Ken and Keith to draft a letter out to them discharging the committee prior to the Fall AGM. **Keith**: suggests the BOD terms are for 3 years and we initiate overlapping election terms. This will be discussed next meeting as a new business item

5.4 Integration of the FOB info. **Gareth**: requested more info based on letter from Node 9. **Keith**: we need the admin pswds for all security modules and to clarify the admin process, send a letter to notify Node 9. Gareth to draft letter / jay to send out. The board will take this on for regular review of access. **Keith** motioned item and Gareth 2nd . Passed. Ken and Keith to draft a letter out to them discharging the committee prior to the Fall AGM.



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Side bar: Upgrade and install Yard Gate video cams? The camera and the Fob are locked together as part of the fob usage and archives to 11,03, 2019 [Re Phil's email].

5.5 Review of life membership status as an entity. Rob Bittel is approved as life member, Ken makes the motion and Dan 2nd. All agreed. Prepare a letter to Diane Wait about her status as life member, she is to be billed for hours not worked? Dan to notify her if you don't attend yard clean up you will be billed. Also a Discussion of Life membership status deferred for next BOD meeting.

5.6 Review of current financial report as at May 1, 2020. On record a PDF 2pgs [Keith/All]. **Keith:** \$211k in equity, then insurance claim for wall is now banked in AYC account, \$134k in revenue less \$65k in operating expense to date.

5.7 Review of the washroom reno draft report PDF on file 11 pgs [Keith/Phil] provided detailed background of history outline slide, scope of work slide, the results slide detailed, outline of volunteer members on the project were 291 hrs, and Phil 535 hrs, commendable effort! Problem/issues slide outlined drainage and boring costs resulting in \$6,115 overage, acct slide set a \$38k est- the actual was \$49.7k overage showing an hst rebate \$3450 to be applied bring the net overage down to \$2,209.

Ken: states at end of the day an outstanding job Phil. The lessons learned slide suggests closer acct tracking and distinguishes between residential vs commercial grade pricing needing closer consideration. **Keith:** salutes to Phil's efforts all round! This item is now closed.

New proposal ? To consider reno of the lounge area and Phil will review scope of project with the estimate moved to next agenda

6. Directors' Reports

6.1 Allison: Sail Past postponement/cancellation. Should we look at doing sail past later in the summer *if* we launch? Is it likely an event like that will be welcome, let alone well attended this summer? Can we use the sail past fee to host a "free" AATI race and hog fest in September?

6.2 Phil: If we launch or don't we have some issues with club maintenance to deal with. I have outlined some issues and solutions. When this was written the issues were different but still need to be addressed as they are



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on a time line. Each time line deals with different scenarios.

To be filled 128 days between June 21 (Pending launch June 12 or June 26) and Oct 31 Here are some recommendations; The number of days required will be adjusted when we get closer to confirmed launch.

A reasonable fine for no shows Sign up before (May ? - June) date

Sign up after xx date senior exes to choose dates for members who have not signed up. Sign up after September be limited to members over 65 years of age? Members after sign up cannot remove their name from sign up. The sheet will be posted in the club house and on the internet

Members must not contact exec to change dates or be excused. Members must make own arrangements.

Caveat: What do we do if we do an No Launch? At some point the club house will be come open but there is no need to have an OOD and club clean up would be less than the 5 hours we are expecting members to be there. Additionally If we don't launch but members that are wintered other places do. What would be the issues?

6.3 Greg plans to organize a 5 person work party to start club maintainance

6.4 Keith moves that the Bow wave is posted after the BOD meeting on the first Friday month agreed to by all.

6.5 Bjorne nothing to report

6.6 Gareth nothing to report

6.7 Jay nothing to report

6.8 Dan nothing to report

6.9 Ken will continue to monitor Covid updates

6.10 Lee nothing to report

7. Adjournment

7.1 The meeting adjourned at 3:05 pm following a motion by Ken Daisley, seconded by Phil Dunk.

8. Next meeting

8.1 The next meeting of the Board is scheduled is for Wednesday, **June 3, 2020 at 1:00 pm**. The BOD 2020 schedule is outlined as the first Wednesday of every month in 2020 with the exclusion of an August meeting.